

Invitation from Mrs. Margaret Barfield

The Department of the Army is planning to have a minority college relations workshop at the Hyatt Hotel Rochester, New York, September 11-13, 2007 [**postponed for October 18, 2007**], for the Hispanic Serving Institutions (HSIs) and small and minority owned businesses, in Rochester. The purpose of the workshop is to establish and maintain educational partnerships, collaborations, and cooperative relationships with identified Minority Institutions, Consortiums, small and disadvantaged minority owned businesses, and other appropriate affinity groups, as stated and directed in the Presidential Executive Orders concerning HSIs, Tribal Colleges & Universities (TCUs), Historically, Black Colleges and Universities, (HBCUs), and Other Minority Institutions (OMIs).

These Executive Orders, call for government agencies, including the military services to put forth strategic efforts to increase the opportunities for the above minorities institutions to participate in and benefit from federal funded programs. More importantly, in order to advance the development of human potential, to strengthen and expand the capacity of the minority institutions, the Army is committed to promoting procurement with small businesses owned and controlled by socially and economically disadvantaged individuals, HSIs, TCUs, HBCUs, and OMIs through contracts, grants, cooperative agreements, faculty and student exchange employment programs, infrastructure, Reserved Officer Training Center (ROTC) programs, surplus equipment programs, centers of excellence, research and development, and other services in the areas of information technology, engineering, and science. I would like to invite your organizations.

To confirm your attendance or if you have any questions, please contact me, Mrs. Margaret D. Barfield, Director, Minority College Relations, at (703) 607-2331 or Margaret.Barfield@HQDA.Army.mil or local business person Mr. Lenzy Blake in Rochester at (585) 721-7697, email: lenzy1@frontiernet.net

The Department of the Army has made great strides to show its firm commitment in building strategic relationships with institutions of higher education (IHEs) and small minority owned businesses. I look forward to your favorable response.

Margo Barfield
Director, Minority College Relations Program
Headquarters, Department of the Army
Equal Employment Opportunity and Civil Rights Office
Manpower and Reserves Affairs

REGISTRATION FORM-(rev)

**Department of the Army
Minority College Relations Program and Technical Assistance Workshop**

**Location: Hyatt Regency Hotel, Rochester, New York
1-3 October 2007**

Theme:

**“Leading the Way in the 21st Century:
Creating Opportunities & Strengthening Partnerships through Army Sponsored Programs that
Support the War Fighters”**

NAME: _____	Social Security Number: _____
TITLE: _____	
UNIVERSITY/COLLEGE/BUSINESS NAME: _____	
ADDRESS: _____ _____ _____	
PHONE NUMBER: _____	
FAX NUMBER: _____	
E-MAIL ADDRESS: _____	
SPECIAL NEEDS/ACCOMMODATION REQUEST: _____ _____ _____	

NOTE: A \$75.00, “CASH ONLY” registration fee will be required, upon registration for the workshop on October 1, 2007, at the workshop site. This fee will be reimbursed by the Department of Defense. The reimbursement form will be part of the packet of information each participant will receive during the summit.

To Register Please Fax This Form to Ms. Margaret Barfield at **(703) 607-0084**
Deputy Assistant Secretary of the Army
Director of Minority College Relations Program Outreach and Special Emphasis Programs